

Important: All volunteers supporting events in the United States and Canada must be screened and assigned using the Volunteer Management System and are required to complete their certification test using the [online volunteer certification](#) system.

This test is provided publicly for team use and volunteer certification at events outside of the United States and Canada.

Revision History		
Revision	Date	Description
1.0	10/15/2024	Initial Release

Questions

- Q1. There must be a minimum of ___ Dean's List interviewers present when interviewing the semi-finalist.
- A. 1
 - B. 2
 - C. 3
 - D. 4
- Q2. To set up the interview the Dean's List interviewer should contact:
- A. The student directly
 - B. The program delivery partner
 - C. The coach/mentor
- Q3. Since most interviews must be done remotely, it is okay for only one interviewer to interview the student
- A. True
 - B. False
- Q4. For remote interviews, an adult (parent, coach, etc.) must be present with the student.
- A. True
 - B. False
- Q5. The Dean's List interviewer is responsible for selecting:
- A. The Dean's List Award semi-finalist.
 - B. The Dean's List Award finalist.

- C. The Dean's List Award winner.
 - D. None of the above, the interviewer is only responsible for interviewing the student.
- Q6. Dean's List Award interviewers deliberate with the judges to determine which students they feel should move to the finalist position.
- A. True
 - B. False
- Q7. The following are criteria used to evaluate the Dean's List nomination (select all that apply):
- A. Demonstrated leadership and commitment to *FIRST* Core Values.
 - B. Spelling, grammar and punctuation.
 - C. Demonstrates passion for a long-term commitment to *FIRST*
 - D. Individual contributions to their team contribute to the overall success of the team.
- Q8. The maximum amount of time to interview the student is:
- A. 5 minutes.
 - B. 10 minutes.
 - C. 15 minutes.
 - D. 20 minutes.
- Q9. Dean's List interviewers are responsible for submitting their notes about each student the same day as the event
- A. True
 - B. False
- Q10. The Dean's List interviewers must only enter notes into the system once.
- A. True
 - B. False
- Q11. All Interviewers must complete *FIRST*'s Data Privacy & Protection Training.
- A. True – Interviewers have access to sensitive information and must take this training prior to serving in this volunteer role.
 - B. False
- Q12. The correct system to enter interview notes following student interviews is:
- A. Google drive, then send to the PDP
 - B. FTC Scoring System
 - C. Dean's List Award System (Judges Portal)
 - D. Emailed to *FIRST*

- Q13. Activities/outreach, etc. outside of *FIRST* are not important and shouldn't be a consideration as part of this award.
- A. True
 - B. False

Answer Key

- Q1. B
- Q2. C
- Q3. A False – There always must be a minimum of 2 interviewers, even for remote interviews.
- Q4. A True – One adult over the age of 18 should be present for the remote interview. This person does not participate in the interview.
- Q5. D
- Q6. B – The interviewer only submits notes into the Dean's List Award System after the interview has taken place
- Q7. A, C and D
- Q8. B
- Q9. B False – the Dean's List interviewer does not need to enter their notes right away. However, they should do so as soon as possible, within 24 hours of the Interview. Waiting too long to enter notes could mean the interviewer may forget specific details about the student and their overall impression, which could be detrimental to the student when the reviewers are selecting finalists.
- Q10. B False – Each interviewer can input their own notes into the system. However, both interviewers should come to consensus on the ratings listed at the top of the evaluation sheet.
- Q11. A True – Interviewers have access to sensitive information and must take this training prior to serving in this volunteer role.
- Q12. D
- Q13. B – although most of the interview topics should be *FIRST* focused, getting an understanding of the students activities outside of *FIRST*, especially as it relates to the Dean's List criteria, gives a full picture of the student and their experiences and achievements